Licensing Acts Panel Agenda



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Date: 12 May 2023

Website: www.whitehorsedc.gov.uk

A Licensing Acts Panel meeting will be held on Tuesday, 23 May 2023 at 11.00 am in Meeting Room 1, Abbey House, Abbey Close, Abingdon, OX14 3JE to consider the following matter:

the relevant representations received in respect of an application for a premises licence for:

Nam Taco Bar, 8 Newbury Street, Wantage, OX12 8BS

under the Licensing Act 2003.

This meeting will be live streamed at the following YouTube channel for those requiring remote viewing: www.youtube.com/@SouthandValeCommitteeMeetings

The report, information submitted by the licence holder, and copies of the relevant representations are attached to this notice and are available to view at www.whitehorsedc.gov.uk

Any three members of the council's Licensing Acts Committee can form the Licensing Panel. The membership of the Licensing Acts Committee will be confirmed at Full Council on 17 May 2023

Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

Agenda

Open to the Public including the Press

1. Election of a chair

To elect a chair for this hearing.

2. Declarations of interest

To receive declarations of disclosable pecuniary interests, other registerable interests and non-registrable interests or any conflicts of interest in respect of items on the agenda for this meeting.

3. Procedure for the meeting

(Pages 3 - 7)

To note the procedure for this meeting.

4. Application for a Premises License - Nam Taco Bar, Wantage

(Pages 8 - 35)

To consider the report of the Head of Legal and Democratic.

VALE OF WHITE HORSE DISTRICT COUNCIL

LICENSING ACT 2003

LICENSING ACTS PANEL - PROTOCOL AND PROCEDURE

1.0 **Introduction**

- 1.1 This protocol and procedure has been adopted by the council's Licensing Acts
 Committee in order to ensure that all meetings are carried out in accordance with the law
 and all parties receive a fair hearing.
- 1.2 For the purposes of this protocol and procedure the following terms have the meanings assigned to them:-
 - (a) "the Act" means the Licensing Act 2003.
 - (b) "the parties" means all persons to whom a notice of hearing has been given.
 - (c) "the regulations" means the Licensing Act 2003 (Hearings) Regulations 2005 as amended.
 - (d) "exempt information" means those categories of information set out in Schedule 12A to the Local Government Act 1972 as amended.
- 1.3 This document has been prepared having regard to the statutory provisions contained in the Act, the Regulations, the Guidance issued by the Home Office under section 182 of the Act (latest version issued April 2018) and the Council's Licencing Policy.

2.0 The licensing objectives and statement of policy

- 2.1 The Act sets out four licensing objectives which are fundamental to the decision making of the panel. The licensing objectives are follows:-
 - (a) The prevention of crime and disorder.
 - (b) Public safety.
 - (c) The prevention of public nuisance.
 - (d) The protection of children from harm.
- 2.2 Any application or licensing matter which comes before a panel will be treated on its own merits having regard to the following issues:-
 - (a) The promotion of the four licensing objectives.
 - (b) The council's statement of licensing policy.
 - (c) The most recent guidance issued under section 182 of the Act
 - (d) The merits of the application and the representations received from the parties.

3.0 **Before the hearing**

- 3.1 The council has a duty to hold a hearing within a timescale specified in the regulations. In most cases the timescale is 20 working days calculated from the end of the relevant representation period. However, there are other cases where the timescale is shorter ranging from between 5 and 10 working days depending on the nature of the case in question. The council will ensure adequate notice is given to the parties involved.
- 3.2 The council will send all parties a notice of hearing giving details of the date, time and venue for the panel meeting. This notice will normally be sent giving at least 10 working days' notice of the hearing, although in some cases a shorter notice period is required.
- 3.3 The council will email the notice to any of the parties who have provided an email address for contact.
- 3.4 The notice of hearing will be sent out to relevant individuals and an agenda containing the report will be sent separately which shall set out the details of the case.

4.0 The panel

- 4.1 The membership of the panel has been determined as set out in the decision of the Licensing Acts Committee.
- 4.2 Members will only be permitted to take part in determining a case if they have been present throughout the whole hearing and have no conflict of interest in the matter.
- 4.3 The quorum is 3 members who shall determine any issue by a simple majority of votes.

5.0 Hearing - general principles

- 5.1 The parties have the right to attend the hearing and to be assisted or represented by any person (whether legally qualified or not) such as a relative, friend, their solicitor or counsel.
- 5.2 Each party will be entitled to address the members of the panel at the hearing and question any other party if given permission to do so by the panel. They will also be able to provide further information in support of their case on any points upon which the council has sought further clarification or explanation.
- 5.3 Each party will have the opportunity to make their representations and present their evidence. During the presentation of each case, each party category is allocated fifteen minutes to make their case. The time allocation can be altered at the chair's discretion according to the circumstances of each individual panel meeting. Any person who has not submitted a representation is not permitted to speak at the meeting unless they have notified the council in the notice of hearing document sent out 10 working days before the hearing that they are representing or assisting someone who has made a representation.
- 5.4 There is a presumption that any hearing will take place in public so that the subcommittee's decisions can be made in an accountable and transparent way, but on occasions it may be necessary to exclude the public and members of the press if the

sub-committee considers that it is in the public interest to do so. Members will consider that matter having regard to any exempt information which may need to be disclosed by any of the parties during the hearing.

- 5.5 If any party does not attend or are not represented at the hearing then the panel may take the following action:
 - (a) When a party informs the council that they do not intend to attend or be represented at the hearing the panel will proceed in their absence unless it is in the public interest to adjourn the hearing to a new date. For example, if the council is informed a person cannot attend due to unforeseen personal circumstances such as illness, then the panel may adjourn the hearing to a new date.
 - (b) If any party fails to inform the council whether they intend to attend or be represented at a hearing then it is likely the panel will proceed in their absence unless there are exceptional circumstances making it necessary in the public interest to adjourn the hearing to a new date.
 - (c) Where the hearing proceeds in the absence of any party the panel will consider their representations or documentation contained in the agenda.
- 5.6 If for any reason the hearing is adjourned to a new date the council will notify all parties of the new date, time and place of the adjourned hearing as soon as practicable.
- 5.7 Further submissions produced at the meeting by persons who have made a representation or from the applicant, will only be considered by the panel with the agreement of all the parties present at the hearing.
- 5.8 The chair has the right to exclude any parties disrupting the hearing but will allow any excluded party to submit any information in writing which they would have given to the panel had they not been required to leave.
- 5.9 The panel will be assisted and advised by one of the council's solicitors or legal advisers and a democratic services officer will also be present to assist the members in providing a record of proceedings.
- 5.10 The licensing officer from the council will also be at the hearing to present a report and to offer advice, clarification and expertise based upon their professional knowledge of the application but without making any recommendations.

6.0 **Hearing procedure**

- 6.1 <u>Election of chair</u> the panel will elect a chair for the hearing (if not previously appointed) in the presence of the parties.
- 6.2 <u>Welcome and introductions</u> the chair will open the meeting, introducing the members of the panel and officers to the parties and then invite the parties or their respective representatives to introduce themselves.

- 6.3 Outlining the procedure the chair will then outline the nature of the application, the decisions to be taken and the procedure to be followed. If there are any preliminary issues made in any of the party response forms, those issues will be addressed and determined at this stage.
- 6.4 <u>Licensing officer's report</u> the hearing will begin with a presentation by the council's licensing officer who will outline the application, any relevant representations received and deal with all policy and statutory guidance matters by reference to their report. members of the panel may then ask any relevant questions of the licensing officer.
- 6.5 <u>The parties' cases</u> the chair will invite the respective parties to present their cases in the following order:
 - (a) the applicant (in a grant or variation application this would be the proposed licence holder or current licence holder. In a review, it could be the responsible authority or member of the public)
 - (b) each responsible authority who have made representations (in a review (a) and (b) would be reversed as the responsible authority would be the applicant)
 - (c) any other person who has made a representation

and on each occasion the cases will be dealt with in the following way:

- (a) the relevant party shall address the panel and present any witnesses
- (b) members can then ask relevant questions
- (c) the other relevant parties involved in the application can then ask relevant questions (the licensing officer who presented the report may also ask relevant questions but these would only generally be points of clarification)
- (d) Cross examination is not permitted. The meeting takes the form of a discussion.
- 6.6 <u>Final submissions/summary</u> each party will be given the opportunity by the chair to summarise their respective cases if they wish. Final submission shall be made in the following order:
 - (a) any other person who has made a representation
 - (b) each responsible authority
 - (c) the applicant or licence holder depending on type of application (a grant application would be the applicant, a variation would be the licence holder. A review would be the person or responsible authority who called the review)
- 6.7 <u>Chair's final comments</u> the chair will invite the parties to state they have had a fair opportunity to put their respective cases. The panel will deal with any issues arising prior to retiring to make their decision.

7.0 After the hearing

- 7.1 At the end of the hearing, the panel will retire or ask everyone apart from its legal adviser and democratic services officer to leave the room while the panel considers its decision. The panel may call upon its solicitor or legal adviser, and the democratic services officer, if it needs legal or procedural advice.
- 7.2 If the panel wishes to clarify any point which arose during the hearing, it will recall all parties even if only one is asked for further explanation.
- 7.3 When the panel has made its decision, members will return to the room or invite the parties back into the room and the chair will report the decision of the panel to those present.
- 7.4 The chair will also inform them that a written decision notice explaining the reasons behind their decision will be sent to all parties.

8.0 Record of proceedings

- 8.1 The democratic services officer shall prepare a record of the panel's proceedings which shall be signed by the chair of the panel.
- 8.2 The record of the proceedings shall be retained by the council for a period of at least 6 years from the date of determination or the disposal of any appeal.

Updated October 2021

CONFIDENTIAL

Licensing Acts Panel



Report of Head of Legal and Democratic

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To: Licensing Acts Panel

DATE: 23 May 2023

REPORT NO:

Application for a premises licence for Nam Taco Bar, 8 Newbury Street, Wantage, OX12 8BS

Recommendation

That the panel consider the application for a premises licence and the relevant representations and decide whether to a) grant the licence as applied for, b) grant the licence after modifying any conditions to such extent as the authority considers appropriate for the promotion of the licensing objectives, c) exclude from the scope of the licence any of the licensable activities to which the application relates, d) refuse to specify a person in the licence as the premises supervisor or e) reject the application.

Purpose of Report

To present the facts and relevant representations received in respect of an application for a premises licence for Nam Taco Bar, 8 Newbury Street, Wantage, OX12 8BS, to the Licensing Acts Panel in order that it can determine the application under Section 18 of the Licensing Act 2003.

Strategic Objectives

The relevant strategic objectives are 'Working in an open and inclusive way' and 'Building healthy communities'.

Background

3.1 The Licensing Act 2003 ('the Act') established a single integrated scheme for licensing premises which are used for the supply of alcohol, regulated entertainment, late night refreshment or permission to carry on some or all of

these activities. In the Act these activities are referred to collectively as the 'licensable activities'.

- 3.2 A Licensing Authority must carry out its functions under the Act with a view to promoting the four licensing objectives. The licensing objectives are:
 - prevention of crime and disorder
 - public safety
 - prevention of public nuisance
 - protection of children from harm.

In carrying out its functions, the Licensing Authority must also have regard to its statement of licensing policy and any guidance issued by the Secretary of State (section 182 guidance).

- 3.3 Licences will normally be granted by the licensing officer under delegated powers but in the event of relevant representations being received regarding the grant of a premises licence, and where these representations cannot be resolved through any mediation process, the application is referred to the Licensing Acts Panel to be determined.
- On 28 March 2023 an application for the grant of a new premises licence was submitted by Veve Food Ltd for Nam Taco Bar, 8 Newbury Street, Wantage, OX12 8BS. A copy of the form is attached at **Appendix A**. The application is for the supply of alcohol (on and off sales), as follows:

Licensable Activity	Proposed Days and Times
Supply of Alcohol	Monday to Sunday 08:00 - 22:30
Hours premises are open to the public	Monday to Sunday 08:00 - 23:00

- 3.5 No representations have been received from any of the responsible authorities in respect of this application.
- 3.6 One representation has been received from other persons as follows:
 - Concerns of vehicles parking on double yellows and causing noise disturbances with engines left running and music being played loudly as well as causing access issues for emergency vehicles.
 - Increase in litter, including cigarette butts.
 - Empty glasses being left outside the premises
 - Customers leaving at 23:00 posing a risk of causing noise disturbances to residential neighbours.

This representation can be found at **Appendix B.**

3.7 The applicant has provided a response to the representation which can be found at **Appendix D.**

- 3.8 It should be noted that the applicant is able to make use of the Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 exemptions. This means that no licence is required to play live and recorded music in a premises licensed for the sale of alcohol between the hours of 08:00-23:00 where attendance is limited to 500 persons. Any conditions which relate to live music and recorded music will also not have effect between these hours unless these are added by a panel as a result of a review of the premises licence at a later stage.
- 3.9 A map showing the location of the premises is attached at **Appendix E**. This map indicates the approximate residential location of any other persons who have made representations as indicated in the above paragraph(s).

Policy and guidance

4.1 The relevant sections of the council's statement of licensing policy are as follows:

Operating schedule and conditions

- 3.11 Conditions attached to various authorisations will be focused on matters which are within the control of licence holders, and will focus primarily on the direct impact of any activities taking place at those premises on those living, working, or otherwise engaged, in the area concerned.
- 3.13 Conditions shall be appropriate and proportionate to achieve the promotion of the licensing objectives, and shall be tailored to suit the circumstances and premises. Conditions will not be attached where adequate legislative control exists.

Prevention of public nuisance

- 6.1 Public nuisance is a broad concept, which concerns how the activity of one person (or business) affects the amenity of other persons living and working in the area of the licensed premises, for example, how noise from playing music interferes with another person's right to sleep, or adverse impacts from light or odour.
- 6.2 The Act requires, and the Licensing Authority expects, applicants to demonstrate within their operating schedule how they intend to prevent public nuisance arising. This will be of particular importance where there are residential properties in the vicinity of the licensed premises.
- 6.3 When appropriate on application or review the Licensing Authority will consider the adequacy of proposed measures to remove or effectively manage the potential for public nuisance, anti-social behaviour and other crime which may impact on the promotion of the licensing objectives.
- 6.4 When an operating schedule does not sufficiently address the prevention of public nuisance the Licensing Authority will consider all reasonable conditions suggested by responsible authorities in any relevant representation to prevent public nuisance. In some locations it may be appropriate and proportionate to

limit opening hours, the times of licensable activities or the types of licensable activities taking place.

- 6.5 Where considerations apply to late night refreshment premises, they shall only be taken to apply to their operation between the hours when a premises licence would be required.
- 6.6 Applicants should carefully consider how they intend to promote the prevention of public nuisance objective in their operating schedule. This can include several considerations:

Odour

- 6.7 The applicant should consider any odour that may be emitted from the premises. This can include the generation of odour from food preparation, waste, bottle storage and/or from smoking areas. Steps should be taken or proposed to be taken by the applicant to prevent odour from the premises causing nuisance. The applicant may need to get advice from specialist air handling engineers about controlling odour from kitchen air extraction systems.
- 6.8 When designating a smoking area outside it is important to consider who will be affected by the smoke, the possible number of persons using the area and ensuring a facility to safely dispose of lit cigarettes.
- 6.9 Applicants should also consider the use of such areas in cold or wet weather and how this will affect users of smoking areas. Applicants may also wish to consider taking steps towards supporting the proposed Oxfordshire Smokefree Policy.

Waste and cleansing

6.10 Licensed premises of all types can potentially cause public nuisance from litter and waste. The Environmental Protection Act 1990 and the Clean Neighbourhoods and Environment Act 2005 impose responsibilities relating to proper waste collection and disposal, not least of which is the 'duty of care' to ensure any waste is properly contained and controlled while in the operator's possession, and that it is collected by a licensed waste carrier. The Act does not duplicate these laws, but licence holders will need to apply good waste management practice in order to prevent public nuisance.

Noise

6.11 Noise can come either directly or indirectly from licensed premises. Direct noise, such as that from entertainment activity, will be under the premises' direct control. Indirect noise, such as that from vehicles and customers coming to and from the premises may not be under direct control, but the premises can strongly influence it. Both types of noise will be of more significance in areas with residential accommodation and will usually, but not exclusively, be of greater importance between 11pm and 7am. However it must be noted that noise and disturbance can also cause public nuisance outside these times. The operating schedule should identify the control measures that will be taken to minimise the impact of both types of noise on neighbouring residents and businesses.

Use of outside areas

- 6.12 It must be noted that there is no legal requirement for licensed premises to provide an outdoor smoking area. However, premises are encouraged to do so to minimise congestion on pavements.
- 6.13 Noise and disturbance from people outside can cause public nuisance even when those people are not behaving badly. The operating schedule should identify the control measures that will be taken to minimise the impact of use of outside areas. This may include noise and disturbance from customers on the premises and customers in outdoor areas such as terraces, beer gardens and smoking areas. It will also include noise, disturbance and obstruction from customers in the vicinity of the premises including customers congregating outside premises to smoke or drink, customers arriving, leaving or queuing outside premises.
- 4.2 The relevant sections of the Secretary of State's guidance issued under section 182 of the Licensing Act 2003 are as follows:
 - 1.2 The legislation provides a clear focus on the promotion of four statutory objectives which must be addressed when licensing functions are undertaken.
 - 1.5 However, the legislation also supports a number of other key aims and purposes... They include:
 - protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
 - 2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.
 - 2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.
 - 2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the

installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.

- 2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.
- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the 10 | Revised Guidance issued under section 182 of the Licensing Act 2003 early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in antisocial behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.
- 9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas.
- 10.8 The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives.

- 1.16 Licensing conditions must be tailored to the individual type, location and characteristics of the premises and events concerned. They should be proportionate, justifiable and be capable of being met.
- 4.3 East Lindsey District Council v Abu Hanif (t/a Zara's Restaurant) 2016. The significance of the case is that it reaffirms the principle that Responsible Authorities need not wait for the licensing objectives to actually be undermined before objecting to a licence being granted. This case would be most relevant when opposing a grant application.

R (on application of Hope and Glory Public House Ltd) v City of Westminster Magistrates' Court and Others (2011) EWCA Civ 312 also states how licensing authorities should approach licensing decision making:

"They involve an evaluation of what is to be regarded as reasonably acceptable in the particular location. In any case, deciding what (if any) conditions should be attached to a licence as necessary and proportionate to the promotion of the statutory licensing objectives is essentially a matter of judgment rather than a matter of pure fact."

Sourced from: https://www.gov.uk/government/publications/alcohol-licensing-using-case-law/alcohol-licensing-using-case-law/

Options

- 5.1 In determining the application the authority must give weight to:
 - representations received from responsible authorities
 - relevant representations received from other persons
 - the Secretary of State's guidance issued under Section 182 of the Licensing Act 2003
 - the council's statement of licensing policy and
 - the steps appropriate to promote the licensing objectives
- 5.2 In view of the above, the panel is requested to consider the application for a premises licence and decide whether to:
 - (a) grant the licence as applied for
 - grant the licence after modifying any conditions to such extent as the authority considers appropriate for the promotion of the licensing objectives
 - (c) exclude from the scope of the licence any of the licensable activities to which the application relates
 - (d) refuse to specify a person in the licence as the premises supervisor, and/or
 - (e) reject the application.

Financial Implications

6 Should the applicant or any other person wish to appeal against a decision of the council, they may do so to the magistrates' court. The council would incur costs should this occur, although the court may decide to award costs if the council's decision was upheld.

Legal Implications

- 7.1 The Human Rights Act 1998 requires public bodies to ensure everything they do is compatible with Convention Rights and makes it unlawful for a public authority to act incompatibly with those rights. When determining whether to grant the application the panel will be aware of human rights considerations, specifically Part 1, Article 6, the right to a fair trial, Part 2 and Article 8 the right to respect for private and family life for those making representations.
- 7.2 The hearing of all applications is subject to the principles of natural justice.
- 7.3 Section 17 of the Crime and Disorder Act 1998 states, 'without prejudice to any other obligation imposed on it, it shall be the duty of each authority to exercise its various functions with due regard to the likely effect of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area'.
- 7.4 Under Schedule 5, Part 1 of the Licensing Act 2003, any person aggrieved by the decision in respect of the application may appeal to a Magistrates' Court within 21 days of the date of the decision.

Conclusion

This report provides information submitted by the applicant and other persons. The panel should determine this application with a view to promoting the four licensing objectives. It must, having had regard to all the relevant representations and the evidence it hears, determine the application using the options outlined in section 5 of this report.

Background Papers

Appendix A - Application

Appendix B - Representation from Mr Waring

Appendix C - Proposed conditions from operating schedule

Appendix D - Applicant response to representation

Appendix E - Map showing location of the premises

Appendix A - Application

Application for a premises licence to be granted under the Licensing Act 2003 PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We	VEVE FOOD LTD
	(Inpart name(s) of annihous)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address NAM TACO B 8 NEWBURY		ce or description	
Post town	WANTAGE	Postcode	OX12 8BS

Telephone number at premises (if any)	07508 659797
Non-domestic rateable value of premises	£11500

Part 2 - Applicant details

Please	state	whether you are applying for a premises licence as	Plea	ase tick as appropriate	
a)	an i	individual or individuals *		please complete section (A)	
b)	a pe	erson other than an individual *			
	i as a limited company/limited liability partnership			please complete section (B)	
	ii	as a partnership (other than limited liability)		please complete section (B)	
	iii	as an unincorporated association or		please complete section (B)	
	iv	other (for example a statutory corporation)		please complete section (B)	
c)	a re	ecognised club		please complete section (B)	
d)	a ci	harity		please complete section (B)	
e)	the	proprietor of an educational establishment		please complete section (B)	
f)	a h	ealth service body		please complete section (B)	
g)	Sta	erson who is registered under Part 2 of the Care indards Act 2000 (c14) in respect of an independent spital in Wales		please complete section (B)	
ga)	the me	erson who is registered under Chapter 2 of Part 1 of Health and Social Care Act 2008 (within the aning of that Part) in an independent hospital in gland		please complete section (B)	
h)		chief officer of police of a police force in England I Wales		please complete section (B)	
Last up	dated :	24 March 2023		Page 1 of 15	

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(B) OTHER APPLICANTS							
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Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

VEVE FOOD LIMITED	
Address 102 STOCKHAM PARK , WANTAGE OX12 9HH	
Registered number (where applicable) 14318159	
Description of applicant (for example, partnership, company, unincorporated a PRIVATE LIMITED COMPANY SOLE DIRECTOR :- JAMES BRADSHAW	essociation etc.)
Telephone number (if anv)	
E-mail address (optional)	
art 3 Operating Schedule	
When do you want the premises licence to start?	B1610141101313
If you wish the licence to be valid only for a limited period, when do you want to end?	DD MM YYYY
Please give a general description of the premises (please read guidance note This is a well established café restaurant .Under new ownership , following re-open as a 50 cover Plant based taco/Tapas bar . This application is to allow the sale of alcohol with meals	
f 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.	

Prov	ision of regular	led entertai	nment (please read guidance note 2) Pleas	e tick all that app	dy
a)	plays (if ticking	ng yes, fill in	box A)		
b)	films (if tickin	g yes, fill in	box B)		
c)	indoor sportin	ng events (i	fticking yes, fill in box C)		
d)	boxing or wre	estling ente	tainment (if ticking yes, fill in box D)		
0)	live music (if ticking yes, fill in box E)				
ŋ	recorded music (if ticking yes, fill in box F)				
g)	performance	s of dance	(if ticking yes, fill in box G)		
h)			cription to that falling within (e), (f) or (g)		
Prov	(if ticking yes		hment (if ticking yes, fill in box I)		
			es, fill in box J)		
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enterta	or wresti		Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick	Indoors	
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within Standa	ing of a sir ption to th (e), (f) or (ard days an a read guid	at falling g)	Please give a description of the type of entertainment	nt you will be pro	oviding	
Day	Start	Finish	Will this entertainment take place indoors or	Indoors		
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		1		Both		
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Wed						
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Standa (please		d timings ance note 7)	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors		
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J

Supply of alcohol Standard days and timings (please read guidance note 7)		d timings	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
		and note //		Off the premises	
Day	Start	Finish	1	Both	×W
Mon	OD.OO		State any seasonal variations for the supply	y of alcohol (please re	ad
		22.30	guidance note 5) NEW YEARS EVE TO 01.00 THE NEXT DAY		
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		22.30			
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110		22.30	The state of the s		
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		22.30	supply of alcohol at different times to those the left, please list (please read guidance not	e 6)	on
Fri	08.00				
		22.30			
Sat	08.00				
		22.30	1		
Sun	06.00		1		
		22.30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name ;- JAMES BRA	DSHAW	
Date of birth ;		
Address ;-		
Postcode		
Postcode Personal licence nur	nber (if known) TBC	

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Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)		d timings	State any seasonal variations (please read guidance note 5) NEW YEARS EVE TO 01.00 THE NEXT DAY
Day	Start	Finish	1
Mon	08.00		
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		23.00	Non standard timings. Where you intend the premises to be open to
Thur	08.00		the public at different times from those listed in the column on the let please list (please read guidance note 6)
		23.00	
Fri	08.00		
		23.00	
Sat	08.00		
		23.00	
Sun	08.00		
		23.00	

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M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

This is a low risk application . A small plant based taco/tapas bar offering meals max 50 covers

The range of products on offer will be Specialist & in-keeping with the theme The nature of the offer will not appeal to the volume consumer

b) The prevention of crime and disorder

CCTV will be installed covering key trading areas & external pavement area, this will be digital . recoverable within 31 days . Key staff will be trained in its use.

c) Public safety

This is a very low risk site . with limited capacity (50)

A fire risk assessment will be conducted & available to visiting officials

d) The prevention of public nuisance

The limited hours reflect a very low risk .

There are similar businesses either side

Deliveries will only occur during requested hours

e) The protection of children from harm

A challenge 25 policy will be adopted.

All staff, including delivery drivers, will be trained in its use.

No delivery will be left is age cannot be verified.

The training will be recorded and refreshed every 6 months.

3rd Party delivery companies will also be required to conduct age verification

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Che	ecklist: Please tick to indicate agree	ment
	I have made or enclosed payment of the fee.	U
٠	I have enclosed the plan of the premises.	12
٠	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	Ø
	I understand that I must now advertise my application.	W
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking senses (please read age 15).	Ø

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

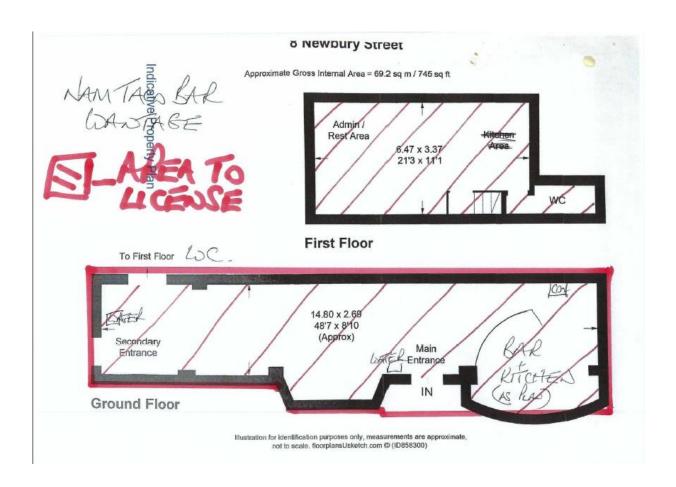
Part 4 - Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	 [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
	 The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	24/03/2023
Capacity	

I not rectaled 2d Morris 2029

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Appendix B - Representation from Mr Waring

From: Mike Waring

Sent: 18 April 2023 09:13 AM

To: Licensing Vale < Licensing.unit@whitehorsedc.gov.uk >

Subject: 8, Newbury Street - Nam Taco Bar's Application for a Premises Licence (Section 17

Licensing Act 2003)

Dear Sir or Madam,

I would like to make an objection to the premises licence application for 8 Newbury Street, Wantage against the licensing objective of prevention of public nuisance.

Whilst I accept that owning a property in the centre of town means that I have to be willing to tolerate some additional noise, the above premises has a door directly opposite our front door (see attached photograph: my doorway on the left, 8 Newbury Street on the right) and has previously been an art gallery, music shop and hairdressers, all of which we have had a good relationship with - and none has caused a disturbance in the evenings. I understand that the conversion of this Grade 2 Listed property has currently been halted by VWHDC's Planning Department, as the proprietor has failed to apply for permission for change of business use and I am not aware that that any application has yet been submitted.

I believe that if this application was granted it would lead to people standing around outside our property while waiting for take-aways perhaps late into the evening; an increase in the already large amount of delivery drivers parking on double yellow lines in Newbury Street and Church Street, some of whom already leave their car engines running and play loud music, and the associated problems experienced by the emergency services in terms of blocked access; litter and empty glasses being left on our window sills (we already have this from the pubs and take-aways further down the street); people smoking and leaving cigarette butts outside our property, perhaps sitting on our doorstep (again, something we already experience on occasion); not to mention the extra cooking smells created. Although the sale of alcohol would end at 10:30pm, those eating-in could, potentially, not leave until 11pm creating further noise and disturbance.

I have taken the liberty of copying in our local councillors and clerk to Wantage Town Council, who may not be aware of this application.

Yours faithfully,

Mike Waring Newbury Street Wantage Oxon

Appendix C - Proposed conditions from operating schedule

- A digital CCTV system shall be installed and maintained in accordance with current Home Office Guidelines relating to UK Police Requirements for Digital CCTV Systems. The system shall ensure all licensed areas of the premises (except toilet facilities) are monitored, including all entry and exit points and external areas, and should ensure frontal identification of every person entering and in any light condition. All cameras shall continually record whilst the premises are open to the public and the recordings shall be kept and available for a minimum of 31 days with accurate time and date stamping. Any breakdown or system failure shall be notified to Thames Valley Police immediately and remedied as soon as practicable. A member of staff trained in data retrieval and viewing from the CCTV system shall be available at all times when the premises is open to the public. Recordings shall be made available to an authorised officer of Thames Valley Police or an authorised officer of the council together with facilities for viewing. The recordings for the preceding two days shall be made available immediately on request. Recordings outside this period shall be made available within 48 hours. Any request from Thames Valley Police, Trading Standards or the council for a copy of the CCTV recording to be made for evidential purposes must be carried out within 48 hours.
- 2. Signs shall be placed in prominent positions on the premises notifying customers that CCTV is in operation.
- 3. Any incident at the premises which impacts any of the four licensing objectives shall be recorded in a register kept at the premises and shall contain the following information:
 - a) time and date
 - b) exact location
 - c) nature of incident
 - d) name of staff members or door supervisors involved
 - e) name of any offender (where known)
 - f) action taken as a result of the incident
 - g) name of member of staff recording the incident

This record must be retained at the premises for a period of not less than six months and be available on request by any authorised officer of the council or Thames Valley Police. The record should be signed off by the DPS or a nominated representative at least once a week.

- 4. All staff employed (whether paid or unpaid) in the sale of alcohol shall be trained in respect of the law relating to the sale of alcohol, proxy purchases, identification checking, the company's proof of age policy and the procedure on handling and recording refusals. Refresher training shall be carried out every six months. Such training sessions are to be documented and records shall be kept for a minimum of one year and be made available upon request to an authorised officer of the council, Trading Standards and Thames Valley Police.
- 5. The licence holder or their nominated representative shall devise, implement and maintain a Challenge 25 policy as part of their policy relating to alcohol sales. Clear signage relating to the policy shall be displayed at the premises. Only a valid driver's licence showing a photograph of the person, a valid passport, national

- identity card or proof of age card showing the "PASS" hologram are to be accepted as identification.
- 6. A refusal register (written or electronic) shall be maintained at the premises to record sales of age restricted products that have been refused. The register is to be made available upon request by Thames Valley Police, Trading Standards Officers and Licensing Officers. The register should include details of the time, date, member of staff refusing the sale, reason for refusal (for example intoxication or underage) and a brief description of the person refused.
- 7. Deliveries of alcohol shall only be made to residential dwellings or a place of work with a recognisable postcode. The delivery shall only take place only if the person receiving the alcohol is inside the property, or inside a communal doorway, and able to prove to the person delivering the alcohol they are a resident or employee at the premises. Alcohol shall not be delivered to a person who is in a public place e.g. in a street, a park etc. and no sales shall take place directly from the delivery vehicle.
- 8. All payments for alcohol to be delivered shall be made by credit card only. Upon receipt of an order including alcohol to be delivered, the customer shall be clearly advised that the delivery shall only be made to the person named on the credit card and that if they appear to be under the age of 25 they shall be required to produce an approved form of identification, the name of which corresponds with the name on the credit card. Failure to provide the requested identification and or credit card shall result in non-delivery of the alcohol and a refund in respect of that part of the order which relates to the alcohol only.
- 9. For every delivery a customer shall sign a delivery note which shall contain:
 - a) Date & time
 - b) Name of person making order
 - c) Address of delivery
 - d) Details of ID provided if Challenge 25 policy applies
 - e) Items delivered
 - f) Member of staff making delivery

Delivery notes shall be kept and made available for inspection by Thames Valley Police or authorised officer of the council for 6 months from the date of delivery.

Appendix D – Applicant response to representation

From: James Bradshaw Sent: 21 April 2023 13:35

To: Peachey, Ashley < Ashley. Peachey@southandvale.gov.uk >

Subject: Re: Representation: Veve Food Ltd Nam Taco Bar Premises Licence Application

Hi Ashley,

Thank you very much for you email. Apologies for the late reply.

Regarding the objection. I would like to communicate this to the objector if that's okay.

Firstly, despite naming the restaurant a Taco Bar. It's not at all a drinking bar. We're aiming to do a tapas restaurant, though all the food is eaten as finger food. On top of that, the branding of NAM taco restaurant, doesn't sound as clean as NAM taco bar. In the same way tapas bar, is mostly used instead of tapas restaurant.

For alcohol, we'll be mostly wine as the alcohol of choice, and there's no draft beer. Our closing time is 10:30 and last orders is at 10pm. As it's primarily a restaurant so number are relatively thin by 9:30 even on the weekends.

Effectively we'll be running very similar to the two restaurants we're sandwiched in between. And I'm not doing take aways so there won't be any more people hanging around outside.

We don't have any extraction units being installed. We don't have any deep frying.

I've had 4 restaurants open in the past. All in residential areas. The businesses never received a single complaint to the police.

I keep my mobile number (and the managers) available to all neighbours and welcome them to call or text in the unlikely even that we make any disturbance. In all that time, I've had only one message from one of our upstairs neighbours around midafternoon, asking jokingly "if I could ask the idiot dancing and singing outside to shut up". Which I happily obliged.

I'm from Wantage, live in Wantage. I'm certainly not some smug businessman who cares about nothing but money. Upsetting anyone is not an option for me, and in my opinion, not a good business practice.

As a character reference, Andrea from the hairdressers is a close family friend and has known me all my life. I can ask her for a memo if that would help. Or if there's anything else I can do to ease your concerns. I would massively appreciate the opportunity to meet up with them before we go to a hearing.

Thanks for you concern,

James

BTW I've attached send a copy of the menu to help demonstrate that we truly are food orientated. The final menu will 90% similar to this draft.

TACOS

IN SOFT CORN TORTILLAS

SALADS

WRAPPED IN LETTUCE LEAVES

CRISPY PEKING MUSHROOMS

oyster mushrooms w/ hoisin sauce, fennel, cucumber & spring onion

DEVILLED BEANS & PLAÑITAS)

plantain flower w/ sweet & spicy chickpeas, red onion & coriander

MEATBALLS & SMOKED PÅTÉ

veggie meatballs w/ smoked pâté, chilli jam, onion & carrot pickles

MAHLA AUBERGINE

aubergine w/ a spicy & numbing kimchi sauce

ARTICHOKE RENDANG CURRY)

star anise, tamarind, kaffir, coconut w/ coriander & date chutney

SMOKED PATE & FALAFEL

falafel w/ smoked pâté, pickled onion, parsley & chilli jam

MINCED THAILARB

veg mince, chia, shallots, lime, mint & coriander

DAN-DAN SLAW

cabbage, carrot, mango, miso maple dressing & cashew nuts

OKRA CEVICHE

lime pickled okra, red onion, tamarind date chutney & avocado

NASU DENGAKU (MISO AUBERGINE)

miso & sake aubergine & chickpeas w/ pheta & pumpkin seeds

£12 Spcs £8

↑ ALLERGENS - WE USE SOYA, CASHEW NUTS & SESAME SEEDS IN OUR FOOD ↑

SOFT DRINKS

DRY LIME SODA

fresh lime, mint & soda (<10 kcal) £2.50

HOMEMADE COLA

kaffir leaf, spices, lemon & maple £2.50

LEMON(GRASS)ADE

lemon, ginger, lemongrass & soda £2.50

NAM ICED COFFEE

vietnam coffee, condensed oat milk £2.50

ICE CHAILATTE

tea, chai masala & oat milk £2.50

BEER & CIDER -

LAGER

5.0% 500ml £5

PALE ALE

5.1% 500ml £6

CIDER

4.8% 500ml £5

MANGO CIDER

5.1% 500ml £6

PERRY

6.8% 500ml £6

COCKTAILS

NEW FASHIONED

rum, curry leaf, cardamom, orange peel, syrup £5

CASA LIBRE

dark rum, homemade cola, lemon £7.50

BASILICA (G&T)

gin, tonic w/ basil & lemon £7.50

WRANGER

rum, homemade ginger, lemon & soda £7.50

SHAMJINZU

prosecco, lemon, gin £7.50



WINE

WHITE	175ML / BTL	SPARKLING	125ML / BTL
PINOT GRIS ROCKBURN		PROSECCO 'EXTRA DRY' CA	NAL GRANDO
[Otago, NZ] Smooth, medium sweet, complex	£34	[Prosecco, Italy] Crisp, fresh, citrusy	£6 / £25
FERNÃO PIRES + CHARDON	INAY PEGÕES	PROSECCO 'SUPERIORE'	EST. PRAPIAN
[Portugal] Smooth, easy, oaky	£6 / £18	[Nervesa, Italy] Green, floral, delicate	£29
VIOGNIER SWARTLAND			
[South Africa] Juicy, apricots, fruity	£6 / £20	RED	175ML / BTL
GRENACHE BLANC FONJO	ra .		
[Languadoc, France] Smooth, honeysuckle, fr	uitbomb £22	VRANEC + MERLOT TIKVES	
		[North Macedonia] Earthy, silky & dry	£6 / £20
SAUVIGNON BLANC ST. CLA	IRE		
[Marlborough, NZ] Crisp, fresh & aromatic	£28	CASTELÃO + MERLOT SAN	TO ISIDRO
		[Portugal] Easy, quaffable, fruity	£6 / £18
		SHIRAZ CHERUBINO	
ROSE	175ML / BTL	[Western Australia] Spicy, licouricy, peppery	£30
PRIMITIVO SAN MARZANO		RIOJA RESERVA ONDARRE	
[Salento, Italy] Smooth, silky, easy	£6 / £22	[Rioja, Spain] Smooth, spicy, leathery	£33
CINSAULT + GRENACHE CHÂT	. L'AUMÉRADE	TOURIGA NACIONAL PEGÔ	ES
[Provence, France] Dry; crisp, aromatic	£24	[Setúbal, Portugal] Smokey, earthy, silky	£24



Appendix E - Map showing location of the premises

